



# Governors' Annual Report to Parents

**2022/2023**



Dear Parents / Guardians

Once again Bronington School had a stimulating and very interesting 2022 - 2023, staff continued to focus on pupil development, especially in the areas of Numeracy, Literacy, ICT and Thinking Skills within an exciting new curriculum.

The staff and governors are committed and focused on the challenges that face a proud and thriving rural school which is the beating young heart of the community of Bronington. This is highlighted in the continuing self-evaluation; taking forward our cycle of review and improvement and we thank GwE, the Diocese and the Wrexham LEA for their continuing support and assistance.

As governors we recognise the wonderful efforts and good work of all staff in contributing to the school's progress. We thank Mr Bowers for leading the team and guiding us into a successful future for our pupils during his secondment to the school. We considered Federation which would bring additional strengths to our school; maintaining a successful school in a delightful rural community for future generations. Our sincere thanks to Madras School for assisting us in evaluating this journey and for the Maelor Church Schools Federation for allowing us to collaborate with them.

We appreciate the contributions of Mrs Birkinshaw, Mrs Smith and Miss Mills who have left Bronington this year and thank them for their dedication to our children.

Welcome to our new staff, Millie Jones, Louise Davies and our collaborative head; Mrs Emma Jones.

Since joining the Board in January 2021 (Foundation Governor for the Diocese); I was elected Chair in September 2021. We have been through many outcomes together (mainly positive). With Bronington School and more importantly our children looking towards a strong future; I believe now is the time to pass the baton to Steve Swinden, who was elected Chair in September. It was also good to see a full roomful of Governors, with lots of new faces and all embedded in the Bronington community; apart from the "old man" from the Clwydian Hills!

Thank you to our children and their School Council, their parents, guardians and the community for their support in making our school successful.

Go well, sincerely

Kevin Weston

Chair of Governors (Retired)

## Communication with Parents:

This includes letters and newsletters; meetings such as parents' evenings have been held by telephone or zoom meetings due to Covid. We also have a texting service for parents and a facility to e-mail letters to parents who wish for a reduction in paper communication.

[www.broningtonvapschool.org](http://www.broningtonvapschool.org) 01948 780 283

### Estyn Recommendations January 2018

- To raise standards in ICT
- Ensure that teachers' planning enables pupils to develop their numeracy skills progressively across the curriculum
- Strengthen and refine the process of planning for improvement

### Section 50 Inspection Recommendations (Church School Inspection)

- To further develop assessment in R.E, so that it has the same focus as the Core subjects.
- To further develop the role of the "God Squad" within school
- To ensure that the church Self Evaluation structure involves all stakeholders
- For pupils to regularly plan, organise and lead whole school/class Collective **Worship.**

### School Improvement Priorities 2022/23 (School Support Plan)

- To improve learning and progress in key skills across school
- Continue to improve leadership through reorganising staffing and improving self-evaluation and improvement planning in line with the new School improvement guidance: framework for evaluation, improvement and accountability
- To improve learning and progress in Religion, Values and Ethics in line with the **curriculum for Wales and LA approach.**

# The Curriculum

We continue to ensure that our children have a broad and enriching curriculum in the school. Staff believe strongly that we are all learners and are keen to attend courses, learn new skills, and update and review school policies and practice in line with the curriculum.

The children in school respond well to our approach to learning. They are constantly being stimulated through carefully structured activities and investigations that challenge and motivate them.

The children are actively involved in their learning and are developing their independence and many new skills. Visits and experiences outside the classroom enrich the school day and we also welcome people into the school when appropriate.

Visitors to the school always comment positively about the engagement of pupils in lessons and about their consistently good behaviour. We are currently working towards the new Curriculum for Wales.



## Healthy Schools Initiative

The School continues to participate in the Healthy Schools' Initiative including Mental Health issues. We are working on 7 Healthy School themes and are assessed regularly by external assessors. We have had many exciting projects over the years which have all become embedded into our daily routines and become part of our working practice.

Children are encouraged to drink water at school and to bring in healthy snacks.

Our outdoor areas are constantly being developed, with new ideas transforming our environment every year.



# The Work of the Governing Body

The Governing Body is required to meet at least once per term and is composed of 11 members at the moment:

- **5 Foundation Governors** (nominated by the Church and approved by the Diocese of St Asaph)
- **Local Authority Representative**
- **Community Council Representative**
- **Parent Governor** (elected by the Parents and serves for 4 years)
- **Teacher Governor**
- **Non-Teaching Staff Governor**
- **Headteacher**

The Governing Body meet in full at least once per term. Sub-committees meeting twice a term.

## Subjects for discussion include:

- Teaching & Learning
- Staffing
- Monitoring
- Budget
- Safeguarding & Child Protection
- Policies
- Governor Training

Minutes of the Governors' meetings are available to read and can be requested from the clerk. The Governing Body also pays for the services of a clerk, who takes minutes of meetings, convenes meetings etc.

# Prospectus and Policies

Minimal alterations were made to the prospectus in terms of staffing changes and academic dates. This year the prospectus will change according to recent directives.

The following policies were reviewed by the Governors:

- Additional learning needs Policy
- Admissions policy
- Anti-bullying policy
- Charging policy
- Data protection policy
- Data protection policy
- Health and safety policy
- Pay policy
- Performance management policy
- Staff conduct – teaching policy
- Recommended policies
- School toilet policy
- Wrexham recommended policies
- Acceptable use of ICT/E safety policy
- Counter fraud policy
- Financial regulations for schools' policy
- Governor code of conduct
- Governor visits protocol policy
- Managing potential redeployment and redundancy policy
- School lockdown policy
- Administration of medicine policy
- Collective worship policy
- Effective learning policy
- PE policy
- Pupil attendance and Punctuality policy
- Pay policy
- Redeployment and Redundancy policy.



# Make Up Of The Governing Body 2022/23

<b>Chair:</b> Mr Kevin Weston	Foundation Governor
<b>Vice-Chair:</b> Mrs Vanessa Brodie	LEA Governor
Miss Chrissy Cotton	Parent Governor
Mrs. Lesley Jones	Non-teaching Staff Governor
Mrs. Frances Smith	Teacher Governor
Mr Stuart Hunter	Foundation Governor
Mr Paul Whittaker	Foundation Governor
Mrs Hannah Mullaney	Foundation Governor from June 2022
Mrs Kim Adams	Foundation Governor from June 2022
Mr Steve Swinden	Community Council representative
Mr Austen Bowers	Acting Headteacher
Vacancies	2 Foundation Governors
	2 Foundation Parent Governors
	1 Foundation (ex officio)
Wrexham Clerking Service	Clerk



# Staffing 2022/23

## Department

### Senior Management Team

Mr A Bowers

## Role

Acting Headteacher

### Teachers

Miss C Mills

Miss R Farley

Mrs F Smith

Nursery, Reception, Year 1

Years 2 and 3

Years 4,5 and 6

### Teaching Assistants

Mrs L Jones,

Mrs N Williams

Mrs J Parker

### Children's Club Staff

Mrs Emily Jupe,

Mrs Nicky Williams

Mrs J Parker ,

Mrs Sally Osmond

### Administration

Miss M Hockenhull

### Catering

Mrs S Gaughan

Cook

### Breakfast Club Assistants

Mrs L Jones

Mrs S Gaughan

Catering Supervisor

### School Site

Mrs Louise Stamper

Mr Jack Jones

Mrs J Philips

Caretaker until Sept 2022

Caretaker from Sept 2022

Cleaner

### Mid-Day Supervisors

Mrs Lesley Jones

Mrs N Williams,

Mrs J Parker

Senior Midday Supervisor



# Summary Financial Expenditure Statement

Financial Year 1st April 2022 - 31st March 2023

BUDGET HEADING	EXPENDITURE/ (INCOME) ACTUAL	EXPENDITURE/ (INCOME) PLANNED BUDGET	BALANCE
STAFFING	325,844	333,425	7,581
PREMISES	16,984	18,723	1,739
TRANSPORT	281	0	-281
SUPPLIES & SERVICES	27,209	16,708	-10,501
EDUCATION SUPPORT SERVICES	21,695	20,173	-1,522
CONTINGENCY FUND	0	-16,144	-16,144
<b>TOTAL EXPENDITURE</b>	<b>392,013</b>	<b>372,885</b>	<b>-19,128</b>
OTHER INCOME	-94,591	-52,505	42,086
BALANCE AS AT 1st April 2022	-45,612	-45,612	0
<b>TOTAL NET EXPENDITURE</b>	<b>251,810</b>	<b>274,768</b>	<b>22,958</b>



# Summary Financial Expenditure Statement

Financial Year 1st April 2022 - 31st March 2023

Form D

Summary of Transactions of  
Bronington VA School Fund  
Year Ended: 31 March 2023

Balance b/f		Expenditure	
Closing Balance from last year's form D	16,086.75	Cheques	271.50
		Cash	0.00
add cheques written back in (see note 1)		Bank Transfers	9,762.39
Subtotal	<u>16,086.75</u>	Subtotal	<u>10,033.89</u>
add Income		Bal c/f	
		Current (TSB 00550442)	10,158.01
		Current (TSB 00550337)	3,037.21
Receipts	1,665.03	less unrepresented cheques (see note 2)	
Bank Transfers	5,477.33	chg number	amount
Subtotal	<u>7,142.36</u>		0.00
		****	0.00
		****	0.00
		****	0.00
		Subtotal (see note 4)	<u>13,195.22</u>
(see note 3)	<u>23,229.11</u>		<u>23,229.11</u>
			0.00

Certified: \_\_\_\_\_  
(Head Teacher)

## Examining Accountant's Certificate

I have examined the books, vouchers and documents relating to Bronington VA School Fund and in my opinion the accounts detailed above are in agreement with the contents and summarise the transactions for the year ended 31 March 2023 and of the balances in hand at that date

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Mr Jake Gurr FCA  
Chartered Accountant  
The Vicarage  
Bettisfield  
Whitchurch  
SY13 2LB

# Summary Financial Expenditure Statement

Financial Year 1st April 2022 - 31st March 2023

Form D

Summary of Transactions of  
Bronington VA School After School Club  
Year Ended: 31 March 2022

<b>Balance b/f</b>		<b>Expenditure</b>	
Closing Balance from last year's form D	9,949.34	Expenditure Cheque	80.00
		Cash	2.90
add cheques written back in (see note 1)		Expenditure Bank Transfers	42,215.45
Subtotal	<u>9,949.34</u>	Subtotal	<u>42,298.35</u>
<b>add Income</b>		<b>Bal c/f</b>	
		TSB 15835160	8,504.43
		Petty Cash	92.72
Receipts	221.00	less unpresented cheques (see note 2)	
Bank Transfers	40,725.16		
Subtotal	<u>40,946.16</u>		
		<i>chq number</i>	<i>amount</i>
		Funds due from School Fund	0.00
		****	0.00
		****	0.00
		****	0.00
		Subtotal (see note 4)	<u>8,597.15</u>
(see note 3)	<u>50,895.50</u>		<u>50,895.50</u>
			0.00

Certified:

(Head Teacher)

## Examining Accountant's Certificate

I have examined the books, vouchers and documents relating to Bronington VA School Fund and in my opinion the accounts detailed above are in agreement with the contents and summarise the transactions for the year ended 31 March 2022 and of the balances in hand at that date

Signed:

Date:

7<sup>th</sup> November 2022

Mr Jake Gurr FCA  
Chartered Accountant  
The Vicarage  
Bettisfield  
Whitchurch  
SY13 2LB

JAKE GURR FCA  
01948 838101  
07766 110085

## Attendance Information:

Attendance is very important and we work hard with our Educational Welfare Officer and our parents to ensure that children attend school regularly. We would like to thank all those parents who support us on this venture and ensure that their children come to school every day and only stay at home when they are ill. It helps children establish routines and settle into school smoothly.

The importance of establishing excellent routines at an early age cannot be stressed enough. Children miss vital stages of their social and educational development by being absent from school and we would urge all parents to encourage a regular attendance pattern from the very beginning of a child's school life.

**Attendance for the year 2022/23 was 94.1%**

## Session Times:

Nursery:	9am - 11.30am
Foundation Phase:	8.55am -11.55am and 12.55pm - 3.15pm
Key Stage 2:	8.55am -12 noon and 12.55pm - 3.20pm

## Toilet Facilities

The school recognises that well-maintained toilet facilities, where pupils feel comfortable and safe, and have open access to throughout the school day, are essential for health, wellbeing, and learning. We value and respect our pupils and want them to be able to benefit from good provision and practice.

We ensure toilets are available to pupils throughout the school day, and that the toilet and washroom facilities are suitable for the range of anticipated users, including pupils with disabilities and additional needs, with adequate lighting, fixtures and fittings.

All toilet areas have properly maintained supplies at all times of warm and cold water, soap, hand drying facilities and toilet tissue in dispensers, provided at a convenient height. Toilet cleaning, supervision and inspection regimes are in place to ensure proper standards of provision and cleanliness, throughout the school day.

# Additional Learning Needs and or Special Educational Needs

The Governing Body has specific responsibilities for securing that the necessary steps are taken for identifying and providing for any pupil with special educational needs/additional learning needs. These are defined as either a disability which prevents or hinders a child from making use of the educational facilities provided, or a child who has significantly greater difficulty in learning than the majority of children of the same age.

We aim to see that all pupils reach their potential in all aspects of the curriculum by ensuring that there are sufficient systems of identification, assessment, planning and monitoring throughout the school. Children are identified as early as Nursery by the class teacher and this information is passed on to the ALNCO (Additional Needs Co-ordinator). The school aims to work with both the parents and the Local Education Authority in implementing early intervention for those children who require support.

All staff are made aware of the needs of pupils, and as much support as possible is provided by the class-teacher and the school to meet these needs. Outside support services and agencies such as Speech Therapy and Educational Psychologists, are contacted as required. The school policy is reviewed regularly.

The school strives to provide a secure, supportive and challenging climate to enhance educational progress. We appreciate the value of parents supporting their children's learning and every effort is made to maintain strong links between home and school. The ALNCO, 2022/23 is currently Mrs Frances Smith, who co-ordinates the support children receive and maintains the paperwork relating to individuals. She also tracks the progress of individual children causing concern to ensure that they are making adequate or better progress.

During the year 2022/23 all mainstream pupils with ALN/SEN made satisfactory or better progress.

## Parent/Teacher consultations

Parent/Teacher meetings took place twice last year face-to-face. A report was written in the summer term and parents were invited to meet with the teacher if they so wished.



### **Sporting Achievements:**

Many of our children participate in sports outside of school. These range from football and rugby to gymnastics, swimming, cricket, martial arts and horse riding. Some of our children compete competitively at high levels.

### **Music Provision:**

The children still continue to receive regular class music lessons.

### **Extra-curricular Activities:**

We have an afterschool club which supports working parents. This is open to all infant and junior children, from 3.30 until 5.30pm.

### **Links with the Community:**

Strong links are continually developed with the community. The Community Police deliver safety talks to pupils and the school nurse works closely with staff. The school has close links with Bumblebees pre-school. The staff provide wrap-around care from 9.00am until 5.30pm.

### **Links with the Church/Diocese:**

The children visit Holy Trinity Bronington, when possible, both for formal services such as Harvest, Christmas and Easter and for more informal visits to support the RE curriculum or local studies.

The school enjoys good links with the diocese, St Asaph, and our children enjoy visiting the Cathedral. The school is also supported well by the Diocesan Team and The Bishop's Visitor.

### **Collective Worship:**

Collective worship sessions are led by the Headteacher or school staff. The new vicar Father Jeremy was appointed in February 2023 and visits the school regularly to lead Worship.

# Term Dates

## Wrexham Academic Year Dates



This document is available in Welsh

Autumn Term	2022-2023	2023-2024	2024-2025
Term opens	Thu 1 September 2022	Fri 1 September 2023	Mon 2 September 2024
Half term close	Fri 28 October 2022	Fri 27 October 2023	Fri 25 October 2024
Half term open	Mon 7 November 2022	Mon 6 November 2023	Mon 4 November 2024
Term closes	Fri 23 December 2022	Fri 22 December 2023	Fri 20 December 2024

Spring Term	2022-2023	2023-2024	2024-2025
Term opens	Mon 9 January 2023	Mon 8 January 2024	Mon 6 January 2025
Half term close	Fri 17 February 2023	Fri 9 February 2024	Fri 21 February 2025
Half term open	Mon 27 February 2023	Mon 19 February 2024	Mon 3 March 2025
Term closes	Fri 31 March 2023	Friday 22 March 2024	Fri 11 April 2025
Easter	Good Friday 7 April 2023 Easter Sunday 9 April 2023	Good Friday 29 March 2024 Easter Sunday 31 March 2024	Good Friday 18 April 2025 Easter Sunday 20 April 2025

Summer Term	2022-2023	2023-2024	2024-2025
Term opens	Mon 17 April 2023	Mon 8 April 2024	Mon 28 April 2025
May Day	Mon 1 May 2023	Mon 6 May 2024	Mon 5 May 2025
Half term close	Fri 26 May 2023	Fri 24 May 2024	Fri 23 May 2025
Half term open	Mon 5 June 2023	Mon 3 June 2024	Mon 2 June 2025
*Common Transfer Day	Thu 29 June 2023	Thu 27 June 2024	Thu 26 June 2025
Term closes	Thu 20 July 2023	Fri 19 July 2024	Mon 21 July 2025

\*(Common Transfer Day when Year 6 pupils visit their new high schools and Year 2 pupils visit their new Junior schools)

### **Composition of this Report:**

This report has been compiled in accordance with National Assembly for Wales Circular 01/08 (Revised 2013) in respect of Governors' Annual Reports. The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to three meetings in any school year with a governing body, on matters which are of concern to them. 10% of parents are needed to request a meeting. Information is available in school or on the Welsh Government website.

As no requests were received, the Governing Body did not hold a meeting with parents in 2022/23.

Thank you for taking the time to read this report.